Call to Order, Establishment of Quorum, Approval of Agenda, and Approval of Minutes
Laura called the meeting to order and a quorum was verified. Laura moved, with Ed seconding, to approve both the agenda and the August 15, 2023 minutes. This motion passed.

Note: Upon an email submission on September 7, 2023 by Laura of a draft part-time Operations Manager job description, Gordon moved with Linda seconding to approve this document. A majority email vote in favor was received by September 8. A final email vote on September 29 made the vote unanimous.

Financial Reports
August Reports and Accounting Updates: The August financial reports were emailed to the Board prior to the meeting and were acknowledged as received by the members. Linda discussed her approach to transferring money from the building account (rather than the reserve fund) for non-routine building costs, which involves transferring lump sum payments periodically rather than each time an expense is incurred. It was noted that we had only $2,273 in membership pledges this August vs. $7,903 last August, with no drive occurring either month. Underwriting has similarly dropped significantly this year over last. Our overall net revenue this year is $52,000 less than last year. Linda reported that we can get 4% (annualized) five-month Certificates of Deposit (CDs). She recommended we invest money we won’t need for five months in this, saying we could safely invest $100,000 ($50K each from the building and the reserve accounts) this way. Laura moved we do so, with Kevin seconding. This motion passed without dissent.

General Manager Report
Tim reported that he has completed the fund-raising mailing and has also been working on the pledge drive and the open house. For the open house on October 14, 5-8 PM, we have arrangements for music in the parking lot, free food from Ozark Mountain Biscuits and free beverages from Bur Oak Brewery, some of which are in-kind donations for underwriting. Plans include broadcasting the music live. He has scheduled an event of lapsed donor calls to be made by volunteers on September 27-28, facilitated by Christine Gardener. Tim discussed his setting of priorities. He mentioned that volunteer training has been suffering with Dylan being part-time. The underwriting reports were discussed.

Committee and working group reports
Signage Working Group: There was discussion about the signage vote and who would be eligible to vote (all members vs. member/volunteers), as well as about election security. The sense of the Board was to announce an email vote to members concurrently with the drive and to not close voting until after the end of the drive.
**Capital Campaign Working Group:** Laura said we need to formulate a new Capital Campaign working group membership. No other report at this time.

**Community Advisory Committee:** Laura suggested we might need additional members of the CAC Committee. The current membership was enumerated. A few potential additional members were mentioned, and it was suggested to do a promo announcement.

**Programming Committee:** The committee did not meet this period. No programmers have responded to Dylan’s request for new members to apply. Tim said it would be good to get a full committee formed before a new G.M. comes in who would have to start from scratch without knowing any potential candidates.

**GM Search Committee:** The committee has met once. All planned ads have been submitted, including a recent modification to present the salary range more positively. We have had one (local) candidate apply to date.

**New Business**

**Selling Studer Tape Machines:** Ed reported that KOPN owns three Studer tape decks which were valuable when new but which are now non-functional. He believes that even if the three could be combined into one functioning machine, the cost of doing so would be greater than the value of the salvaged machine. He suggests selling them for the parts. It was approved by consensus to sell them for the best offer.

**Board of Directors Position Description:** A proposed description was discussed by email with some modifications consequently made. Linda proposed one further edit and Nancy moved with Laura seconding to adopt the document with this change. The motion passed.

**Juneteenth as an Observed Holiday:** Nancy moved with Kevin seconding that Juneteenth be added to the Personnel Policies as an approved paid holiday. The motion passed.

**Board Presence at Upcoming Events:** Laura asked for Board members to volunteer to complete staffing a KOPN table at the PrideFest. Various members volunteered to complete the assignments.

**Old Business**

**Revenue plans – Early October Pledge Drive:** Covered earlier.

**Intellectual property:** Nancy said she has reviewed a proposal with Tim and is not ready to present a proposal to the Board yet.

**Building Protection:** Linda submitted a diagram of a protective rail to prevent vehicles from striking the building. She said the fabricator could use the steel from our old satellite mount for the upright parts of the structure. There may be jackhammering and there would be onsite welding. Pros and cons were discussed. Gordon moved, with Heather seconding, to approve the project. The motion passed with 7 yes votes, 1 no vote, no abstentions and one member absent as noted in the attendance list.

**Closed Session**

Laura called for a closed session as scheduled on the agenda for a personnel matter and to review and approve closed session minutes. Tim was invited and was present to participate in the personnel matter discussion. The minutes of that portion of the closed session are documented separately. At the conclusion of that session, Tim was then excused and left the meeting.
The draft minutes from closed Board meeting sessions on July 13, 2023, July 18, 2023 and August 15, 2023 had been made available for review by the Board. At this point Kevin moved with Ed seconding to approve each of these draft minutes, and each motion passed without dissent. This portion of the closed session is documented here. No separate minutes of this portion were made.

At the end of this session, both the open and closed sessions of the meeting were adjourned.

Respectfully submitted,

Gordon Rogers, Secretary