

NWC/KOPN BOARD MEETING MINUTES

Tuesday, July 20, 2021

Attendance: Martha Daniels, Linda Day, Christine Gardener, Margot McMillen, Diana Moxon, Gordon Rogers, Barbara Ross, Joy Rushing, Kevin Shults, Laura Wacker, and Miquel Calçada, G.M., ex-officio. All attendance was by Zoom.

Absent: None

Guests: Sarah Catlin, staff

Note: Morgan Matsiga resigned from the Board by email notification after the June meeting due to work schedule constraints.

Call to Order, Establishment of Quorum, and Approval of Agenda and Minutes

Linda called the meeting to order and a quorum was verified. Gordon moved with Margot seconding that the agenda be approved. The motion passed without debate. Diana moved with Kevin seconding that the June 15, 2021 Board meeting minutes be approved. This motion passed without dissent.

Financial Reports

June Reports: Reports were emailed to the Board prior to the meeting and were acknowledged as received by the members. Linda noted that the larger amount of funding received last year was due to the CPB CSG grant and a one-time CPB grant related to Covid-19 received last year. She estimates we will ultimately have roughly \$50,000 in in-kind donations for this fiscal year. She reported that the CPB contacted her for more information related to our grant application which she provided that same day.

General Manager Report:

Miquel's goodbye and thanks: Miquel confirmed his decision to accept the G.M job at KPFK, a Pacifica-affiliated station that is one of the most powerful stations in the western U.S. He expressed thanks to KOPN's Board and staff for helping him and working with him.

Volunteers and Programming: Miquel reported we have four new volunteers who Tim will be working with on getting them set up to help. He reported that Javier Bautista has returned as a programmer. He had regretted his decision to leave and the new Spanish language program had not worked out as hoped so all worked out well in the end.

Technology Miquel said August 1 is the application deadline for the Boone Electric Foundation grant. He hopes we can qualify for a new air board and perhaps some CD players or other pieces of equipment. At the conclusion of his report, Miquel excused himself from the meeting.

Committee Reports:

Capital Campaign: Diana reported that the Capital Campaign has a meeting planned this Saturday. She emphasized that Board members need to step up and host fundraising meetings with candidates they know. She has confirmed significant five-digit donation commitments to be paid this fiscal year, but we need the whole Board's help to reach our CPB goals and our capital campaign goals. She emphasized that donations from every Board member are essential to persuade other donors to contribute. She recommended that securing the

purchase of our building should lead us to increase our capital campaign goal to \$700,000 because a single goal and campaign would be better than having a series of campaigns to raise money for moving and remodeling expenses. The public campaign phase should begin once we have completed the purchase of the building. There was a general discussion of fundraising opportunities.

Station Relocation Working Group Report: The group had a Zoom meeting. Discussion involved planning a schedule for the move, including involving the engineers as early as possible. There was discussion about what doesn't need to be kept or moved. There was discussion of the process for building modifications.

New Business:

Encouragement and training for new volunteers: Christine said she has discussed with Joy possibly forming a committee or working group with a mixture of Board members and volunteers to work on engagement with, communication with, recruitment, training, and retention of volunteers, and volunteer relations in general. Linda suggested having a staff member also involved in such a group. Christine and Joy said it would be a mistake to call for volunteers unless there was specific work they could do. Music library cataloging was mentioned as one job long in need of doing.

Closed session:

Linda moved that we enter a closed session for purposes of approving closed session minutes, discussing a proposed real estate transaction, and discussion of a personnel issue. Joy seconded this motion and the session was closed by acclamation. Sarah left the meeting at this point.

Approval of closed session minutes: Gordon displayed on-screen a draft of the May 25th closed session minutes. After everyone had time to review them Linda moved, with Joy seconding, that the draft be approved. This motion passed without dissent. Gordon then similarly displayed a draft of the May 26th special closed meeting. Joy moved, with Kevin seconding, that this draft be approved as well. This motion also passed without dissent.

The minutes of the remainder of this closed session are recorded separately.

Afterwards, there being no further business both the closed and the open meeting sessions were adjourned.

Respectfully submitted,

Gordon Rogers, Secretary